

Louie Azzolini

From: Louie Azzolini
Sent: Monday, September 09, 2002 5:31 PM
To: Glenda Fratton (E-mail 2); Steve Morison (E-mail); John Donihee (E-mail); John Donihee (E-mail); Joe Acorn
Subject: De Beers Pre-Conference Meeting Preparation.

A quick note to confirm our next steps in the EA planning. The critical dates are one or max. two days between Nov. 3-10 for pre-hearing and last week of November first week in December for technical meetings.

1. GLL to provide a scope of work and deliverables based on conversation of September 9, 2002.
2. GD to prepare a procedural outline for the preparation and execution of the pre-hearing.
3. GLL to scope out the principal outstanding technical issues in the form of proposed technical agenda(s) - Board to issue.
4. Public notification of draft technical meeting agenda and procedure for comment. Parties that want to put technical agenda items up for discussion, in addition to those identified by the Board, are asked to notify the Board of what issues they intend to raise and why.
5. pre-hearing conference agenda prepared, including order of speakers and distributed with direction on procedural matters. This is based on issues identified by GLL and others that want their issues included.
6. Parties attend the pre-hearing, submit issues, submit evidence they intend to put on the register.
7. Staff consolidate issues and bring recommendation to the Review Board with all background information on the agenda for technical meetings. Board decides to accept, reject or amend.
8. Review Board organizes technical meetings and has a facilitator and note taker at each technical meeting. If a commitment is made to do something at the technical meeting the only way its enforceable is if the agreement is put on the public register (format?).
9. Appropriate newspaper and other notification as necessary as per De Beers rules of procedure.

Tentative timelines:

-September 13 - GLL statement of work and GD procedural outline.

-October 4 - GLL draft agenda of key issues submitted. Notification, and advertise pre-hearing conference date, purpose, opportunity for input and distribute procedural

information by fax.

-October 11-25 advertising of pre-hearing date, draft agenda, and notice to parties to ID. any other agenda items (if-any),

- Under take Pre-hearing.

If this captures the essence of our conversation Great. If not. Please add and amend as needed.

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