

May 30, 2014

EA1314-02, Snap Lake Amendment Project

To distribution list:

Re: Pre-hearing conference, May 13, 2014

A pre-hearing conference is scheduled for Tuesday, May 13, 2013 from 1:30 – 4:30 mountain time. The meeting will be held in the boardroom of the Mackenzie Valley Review Board office located in the Scotia Centre in Yellowknife.

Parties that are outside Yellowknife can join by teleconference at 1-877-215-4724. The participant code is 3404306.

Purpose of a pre-hearing conference

This pre-hearing conference gives parties an opportunity to assist in planning for the public hearing in Yellowknife. The meeting will include all parties to this environmental assessment (EA) along with Review Board staff and counsel. The purpose of the pre-hearing conference is to:

- Outline the format for public hearings
- Set the agenda for the hearings
- Identify remaining unresolved issues between parties
- Request submission of presentations
- Clarify the procedures and answer any questions

Participants should be aware of resolved and unresolved issues in order to focus discussions during the meeting.

After the pre-hearing conference parties will submit their presentations to the Review Board by May 30, 2014. These will be posted on the public registry. Doing this ensures that no new material is introduced at the Public Hearing and that all parties know what material will be presented. This helps to ensure that all parties have a fair opportunity to prepare for the public Hearing.

Parties attending the pre-hearing conference are encouraged to read the following guidance document:

http://reviewboard.ca/upload/ref_library/2011_prehearing_conference_flat_sheet_1318622105.PDF



What to bring to a pre-hearing conference

Parties should attend the pre-hearing conference with the following material:

- A list of issues they will be addressing in their public hearing presentation
- An estimate of how much time they need at the hearing for their presentation and questioning
- A list of any technical advisors

The pre-hearing conference will be most efficient if parties are familiar with the Review Board's rules of procedures. These are available at:

http://www.reviewboard.ca/upload/ref_library/MVEIRB_RulesofProcedure_0505.pdf

The pre-hearing conference will be informal and chaired by Review Board staff. Review Board members will not be present.

Please contact me if you have any questions. Please note that I will not be available between May 8 to the 29 and the contact for this file during this time will be Chuck Hubert, chubert@reviewboard.ca, tel: 766-7052.

Sincerely,

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